

**Fairfax County Park Authority
Board Meeting
April 14, 2004**

The Chairman convened the meeting at 7:30 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Winifred S. Shapiro, Chairman
Gilbert S. McCutcheon, Vice Chairman
Jennifer E. Heinz, Secretary-Treasurer*
Edward R. Batten, Sr.*
Glenda M. Blake
Kevin J. Fay
Kenneth G. Feng
Georgette Kohler
George E. Lovelace
Joanne E. Malone
Harold L. Strickland
Frank S. Vajda

*Board Members Absent

Guests: Harry Glasgow

Staff

Michael A. Kane, Director
Timothy K. White, Deputy Director
Nancy L. Brumit, Administrative Assistant

Charlie Bittenbring
Brian Daly
Cindy Messinger
Miriam Morrison
Judy Pedersen
Lynn Tadlock

Jan Boothby
Irish Grandfield
Mark Holsteen
Chris Hoppe
John Lehman
Kay Rutledge
Ted Zavora

AGENDA CHANGES

Mrs. Shapiro asked if there were any changes to the Agenda. There was a REVISED A-6. Transfer of County-Owned Land to the Fairfax County Park Authority – Phase III and I-2. Corballis Property Master Plan Update was DEFERRED. **There were no objections from the Park Authority Board.**

OTHER MATTERS

On behalf of the Park Authority Board, Mrs. Shapiro welcomed Nancy Brumit back after her surgery.

ADMINISTRATIVE ITEM**ADMIN-1 Adoption of Minutes - March 24, 2004, Park Authority Board Meeting**

Mr. Strickland **MOVED** the Park Authority Board accept the minutes of the March 24, 2004, Park Authority Board meeting; **SECONDED** by Ms. Malone. The MOTION was **APPROVED** with Mrs. Heinz and Mr. Batten being absent.

ACTION ITEMS**A-1 Mastenbrook Volunteer Matching Fund Grant Program Request -
Greenbriar Civic Association**

This item was reviewed by the Planning and Development Committee on April 7, 2004, and was approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve the Mastenbrook Volunteer Matching Fund Grant Program request from the Greenbriar Civic Association in the amount of \$423 to construct three physical fitness stations in Rocky Run Stream Valley Park; **SECONDED** by Mr. Vajda. The MOTION was **APPROVED** with Mrs. Heinz and Mr. Batten being absent.

**A-2 Approval to Apply for a Grant from the Virginia Outdoor Fund (Land and
Water Conservation Fund) for Development of CLEMYJONTRI Park,
Phase 1**

Mr. Fay **MOVED** the Park Authority Board approve staff's request to apply for grant funds in the amount of \$200,000 from the Virginia Outdoors Fund (Land and Water Conservation Fund) for development of CLEMYJONTRI Park, Phase 1; **SECONDED** by Mr. Vajda. The MOTION was **APPROVED** with Mrs. Heinz and Mr. Batten being absent.

**A-3 Approval - Extension of Open End Contracts for Stream Stabilization
Services**

This item was reviewed by the Planning and Development Committee on April 7, 2004, and approved for submission to the Park Authority Board.

Park Authority Board Minutes Approved and Signed on April 28, 2004

Mr. Strickland **MOVED** the Park Authority Board approve the one year extension to the open end contracts with Greenhorn & O'Mara and Williamsburg Environmental Group and the addition of \$75,000 to the not to exceed contract amount of Williamsburg Environmental Group for stream stabilization services; **SECONDED** by Ms. Malone. The MOTION was **APPROVED** with Mrs. Heinz and Mr. Batten being absent.

A-4 Contract Award - Open End Contracts for Geotechnical Engineering and Inspection Services

This item was reviewed by the Planning and Development Committee on April 7, 2004, and approved for submission to the Park Authority Board.

Mr. McCutcheon **MOVED** the Park Authority Board approve the open end contract awards to the firms of Schnabel Engineering, Burgess & Niple, Inc. and Clough, Harbour & Associates for geotechnical engineering and inspection services needed to complete the remaining projects in the 1998 Bond Program. Each firm will be awarded a contract in the not to exceed amount of \$80,000 for a one year time period, with the option of two (2) one-year extensions; **SECONDED** by Mr. Strickland. The MOTION was **APPROVED** with Mrs. Heinz and Mr. Batten being absent.

A-5 Authorization to Hold a Public Hearing on the Proposed Master Plan Revision for Nottoway Park

This item was reviewed by the Planning and Development Committee on April 7, 2004, and approved for submission to the Park Authority Board.

Ms. Malone **MOVED** the Park Authority Board authorize a public hearing to present the master plan revision for Nottoway Park to the public; **SECONDED** by Mr. Vajda.

After Board discussion, Mrs. Shapiro DEFERRED this item to the Planning and Development Committee for further discussion. Ms. Malone and Mr. Vajda concurred.

A-6 Transfer of County-Owned Land to the Fairfax County Park Authority - Phase III

This item was reviewed by the Planning and Development Committee on April 7, 2004, and approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve, by way of a quitclaim deed, the Phase III transfer of 99 parcels of County-owned land totaling 1,025.4050 acres from the Board of Supervisors to the Fairfax County Park Authority for park purposes; **SECONDED** by Mr. Vajda. The MOTION was **APPROVED** with Mrs. Heinz and Mr. Batten being absent.

INFORMATION ITEMS**I-1 “Wi-Fi” Service Proposal at Lake Fairfax Park**

The Board reviewed this item regarding the “Wi Fi” Service Proposal at Lake Fairfax Park. No action was necessary.

I-2 Corbalis Property Master Plan Update

This item was **DEFERRED** to the April 28, 2004 Park Authority Board meeting.

CHAIRMAN’S MATTERS

- Mrs. Shapiro reported that she had made a statement at the Board of Supervisors’ Budget Hearing on March 31, 2004. Mrs. Shapiro requested the Board of Supervisors to increase the size of the Park Authority’s Bond Referendum. Mrs. Shapiro also requested Supervisor Bulova to put forth a formal budget question to staff regarding an increase in the Park Authority’s Bond Referendum. In response, the Department of Management (DMB) and Budget reported that there could be an increase; however, DMB staff does not recommend this because the authorization would reduce the Board of Supervisors flexibility over the next ten years. The Board of Supervisors’ Budget Committee will meet on April 16 and their budget mark-up is scheduled for April 19, 2004.

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DIRECTOR'S MATTERS

- **Park Authority Employees Receiving Promotions**

Mr. Kane announced that the following Park Authority employees recently received job promotions:

Marty Smith has been named as Manager of Riverbend Park. He was the Assistant Manager at Riverbend since 1993 and has served as Acting Manager for over a year. Marty is responsible for initiating a number of new and exciting projects at Riverbend including the expansion of programs and services, a river safety program, and the development of a Natural Resource Management Plan.

Ray Alexander has been promoted to the Assistant Manager position at Lee District RECenter. Since joining the Park Authority three years ago, Ray has actively sought opportunities to learn about the recreation business. His enthusiasm and professionalism will be a great asset to Lee District.

- **National Association of Government Communicators Award**

Mr Kane announced that Don Sweeney, the Park Authority Photographer, was notified that he has won an award from the National Association of Government Communicators in the category of Photograph Portfolio. The award will be presented to Don at a banquet on May 20, 2004 at Loews L'Enfant Plaza Hotel in Washington D.C.

Mr. Strickland requested that staff arrange for the Park Authority Board to view Don's award winning Photography Portfolio. **There were no objections from the Park Authority Board.**

- **2003 Cross County Trail Champion of the Year Award**

Mr. Kane announced that on February 26, 2004, during the Third Annual Cross County Trail Caucus, the Fairfax Trails and Streams, and the Potomac River Greenways Coalition awarded the 2003 Cross County Trail Champion of the Year Award to Jenny Pate, Park Authority Planner.

This award recognizes Jenny's work on the promotion and work toward the completion of the trail from its inception in 1999 to the present time. The Cross County Trail is 85% complete.

- **Board of Supervisors Approves Oak Hill Easement Purchase**
Mr. Kane reported that during its Closed Session meeting on March 29, 2004, the Board of Supervisors agreed to authorize the advance of \$729,250 to the Park Authority to be used to purchase the value of an easement on Oak Hill. The Board of Supervisors will loan the purchase amount to the Park Authority with the understanding that the loan will be repaid from the 2004 bond funds. The remainder needed to purchase the easement (\$20,750 for a total of \$750,000) will come from the Park Authority's Fund 371.
- **Grant Received for Summer PACT Program**
Mr. Kane announced that the George Preston Marshall Foundation has awarded the Park Authority a grant for \$3,975 for the Summer PACT (Parks and Community Together) Program. The grant funds will be used to pay for two weeks of camp for 15 children who live in local homeless shelters. The George Preston Marshall Foundation has been a generous supporter of this worthwhile program for a number of years.

COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS

NOTE: No committee minutes were entered FOR THE RECORD at this meeting. Committee minutes are entered FOR THE RECORD during the second Park Authority Board meeting each month.

BOARD MATTERS

- Mr. McCutcheon thanked Charlie Bittenbring for doing an outstanding job helping with complaints from two groups about the fee increases that were received in Supervisor Hyland's Office.
- Mr. Strickland invited Board Members to attend the April 15th Bond Hearing for Sully District. The hearing will be held at the Sully Governmental Center, 4900 Stonecroft Blvd. in Chantilly at 7:00 p.m. Mr. Strickland stated that he and Ms. Kohler will be co-hosting the Bond Hearing.
- Ms. Malone had no comments.
- Mr. Feng thanked Board Members Kohler, Malone, McCutcheon and Strickland for attending the April 13th Bond Hearing for Springfield District. Mr. Feng thanked Mr. Strickland for his opening remarks at the hearing.

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- Mr. Vajda reported that the Spring Egg Hunt at Mason District Park on April 10th was very successful. The event was co-sponsored by the Park Authority and the Friends of Mason District. Mr. Vajda commended Richard Maple's Area 2 Maintenance Crew for preparing the area. Mr. Vajda commended Sousan Frankeberger for all her work in preparation for egg hunt. Mr. Vajda noted that Bo White, former Park Authority Board Chairman, attended the egg hunt and distributed gifts to all the children.
- Mr. Fay apologized to the Park Authority Board for the lack of his attendance recently, which was due to work related travel commitments. Although he was unable to attend the Board and committee meetings, Mr. Fay stated that he has spent a lot of time on Park Authority related matters. Mr. Fay is available to staff as issues arise.
- Ms. Kohler reported that there were four large nets set up at Hamovit (Quinn Farm) Park, and asked if anyone could tell her what was happening. In response, Mr. Strickland stated that four areas at the site are being used as interim practice fields, and that this is the second year of an agreement with SYA and CYA. Ms. Kohler stated that access to the area is on a two-lane road with no shoulders, no parking, there are walls, and some of the park is located in a floodplain. She asked how four teams could practice in the area at the same time. In response, Mr. Strickland noted that access into the site had been improved and parking for about 200 cars was added where the old house site previously existed. Ms. Kohler stated that during rush hour there can be a two or three hour traffic jam in the area and that she would like an explanation of how the people are going to be moved and why no one in the neighborhood had been notified.

Mrs. Shapiro directed staff to prepare a response for Ms. Kohler and to forward Ms. Kohler a copy of the agreement with SYA and CYA. **There were no objections from the Park Authority Board.**

- Mr. Lovelace had no comments
- Ms. Blake reported that she had finally finished her orientation and thanked staff for their time.

CLOSED SESSION

Closed Session was CANCELLED.

Park Authority Board Minutes Approved and Signed on April 28, 2004

OTHER ACTIONS

Mrs. Shapiro called for changes to the Closed Session Minutes. Hearing no changes from the Park Authority Board, Mrs. Shapiro entertained a MOTION to approve the Closed Session Minutes dated March 24, 2004. Mr. Strickland **MOVED** the Park Authority Board accept the Close Session Minutes dated March 24, 2004; **SECONDED** by Ms. Malone. The MOTION was **APPROVED** with Mrs. Heinz and Mr. Batten being absent.

ADJOURNMENT

At 8:20 p.m. Mr. McCutcheon **MOVED** that the Park Authority Board meeting be adjourned; **SECONDED** by Mr. Feng.

The MOTION was **APPROVED** with Mrs. Heinz and Mr. Batten being absent.

Minutes Approved at Meeting
on

Jennifer E. Heinz
Secretary-Treasurer

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

Park Authority Board Minutes Approved and Signed on April 28, 2004